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## Delegating Work (HBR 20-Minute Manager Series) (20 Minute Manager)

Harvard Business Review

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You know you need to delegate some of your work so that you have time to focus on the things that require your expertise. But it's not easy to do. Delegating Work quickly walks you through the fundamentals of: Establishing a productive environment Assigning the right work to the right people Conducting an effective hand-off

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